

OFFICIAL PROCEEDINGS
CITY OF MORGAN CITY
JANUARY 24, 2017

The Mayor and City Council of Morgan City, Louisiana, met at 6:00 pm (local time) in regular session, this date, in the City Court Building, Highway 182 East, Morgan City, Louisiana.

There were present: Honorable Frank P. Grizzaffi, III Mayor; and Council Members Ron Bias, James Fontenot, Tim Hymel, Mark Stephens, and Louis J. Tamporello, Jr.

Absent: None

Also present were Mr. Marcus Folse, Chief Administrative Officer and Mr. Paul Landry, City Attorney.

The invocation was given by Reverend Ron Bias.

Mayor Grizzaffi stated that since this was the first meeting of the new administration a longtime rule that guests be limited to five minutes at the podium should now be enforced in order to expedite council meetings.

There was no positive image recipient for the month of January.

Mrs. Beth Portero, Main Street Manager, addressed the Council regarding the 1st annual Basin Brew Fest (copy on file). She requested permission to hold the festival under the U.S. 90 bridge on March 18, 2017 from 1:30 PM to 7:30 PM. She stated they would be working with two distributors and would only serve Louisiana Craft brews. Local restaurants would be invited to participate and showcase their menus. Tickets would be sold for the event and participants would be 21 and older as per State law. A motion to approve the request was made by Mr. Fontenot, seconded by Mr. Stevens and voted unanimously in favor.

Mr. Walter Shepherd addressed the council regarding the 3rd annual Irish Italian Heritage parade (copy on file). He stated that this year it would be held in conjunction with the Basin Brew Fest and the parade would end under the bridge. A motion to allow the parade was made by Mr. Hymel, seconded by Reverend Bias, and voted unanimously in favor.

Mr. Larry Daniels with the St. John Lodge #11 addressed the council regarding the use of the Broussard playground on Adams Street for an Easter Egg Hunt (copy on file). He stated the event would be held on April 8, 2017 from 11:00 AM to 2:00 PM. A motion to allow the request was made by Reverend Bias, seconded by Mr. Hymel, and voted unanimously in favor.

Mr. Pat Cloutier questioned Mayor Grizzaffi about LEPA and why some of the Operating Committee meetings would be replaced with conference calls. He also asked if member cities would be able to default on the repayment of the bonds. He questioned LEPA approving another professional service agreement and asked how much Mr. Rogers was retained for. Mayor Grizzaffi stated that if Mr. Cloutier would provide the questions in writing he would get with Cordell Grand and get the answers for him. Mr. Cloutier asked Mr. Fontenot if he knew what was going on with LEPA. Mr. Fontenot stated that Mayor Grizzaffi did give him updates of what went on at the public meetings.

The minutes of the December 20, 2016 regular meeting and the January 9, 2017 special meeting were submitted. There being no corrections, additions, or deletions, a motion to approve the minutes was made by Reverend Bias, seconded by Mr. Tamporello, and voted unanimously in favor.

Mrs. Deborah Garber, Finance Director, submitted the following financial statement for the period ending December 31, 2016.

MONTHLY FINANCIAL STATEMENTS

DATE: January 24, 2017
TO: Mayor and Council

FROM: Deborah Garber
RE: Comments related to summary of revenues and expenses compared to amended budget for the period ended December 31, 2016.

Attached is a summary that compares our actual revenues and expenses to our amended operational budget for our major funds subject to budgetary control for the period ending December 31, 2016. The following comments are related thereto:

General and Ancillary Funds: Actual total revenues are over budget by \$6,000. Operating expenses ended up being 36,400 under budget. The net loss, after transfers, of \$305,000 creates a favorable variance of \$47,300.

Utility Fund: Actual revenues are over budget by \$676,000. Operational expenses are also over budget by \$445,500. The energy and fuel costs were 572,500 over budget. The net income, after transfers, of \$7,850 creates a favorable variance of \$242,200.

Sanitation and Sewer Fund: The operating revenues are \$55,300 over budget, with total operating expenses under budget by \$144,000. The net income, after transfers, of \$452,000 leaves a favorable variance of \$326,000.

Respectfully submitted,
/s/ Deborah Garber
Deborah Garber
Finance Director

CONSOLIDATED STATEMENT
Actual Revenues and Expenses Compared to Budget
Period Ended December 31, 2016

| GENERAL AND ANCILLARY FUNDS | December 2016 ACTUAL | December 2016 AMENDED BUDGET | VARIANCE |
|------------------------------------|-------------------------------------|---|-----------------|
| REVENUES | | | |
| General Fund | 6,861,333 | 6,858,650 | 2,683 |
| Recreation Fund | 174,087 | 191,327 | (17,240) |
| Library Fund | 20,211 | 19,855 | 356 |
| Auditorium Fund | 347,678 | 341,121 | 6,557 |
| Lake End Park Fund | 723,849 | 710,280 | 13,569 |
| Total Revenues | 8,127,158 | 8,121,233 | 5,925 |
| EXPENSES-OPERATIONAL | | | |
| General Fund | 10,309,641 | 10,346,115 | (36,474) |
| Recreation Fund | 515,807 | 534,443 | (18,636) |
| Library Fund | 128,477 | 129,403 | (926) |
| Auditorium Fund | 520,649 | 519,776 | 873 |
| Lake End Park Fund | 735,774 | 717,007 | 18,767 |
| Total Expenses | 12,210,348 | 12,246,744 | (36,396) |
| TRANSFERS | | | |
| Transfers from Funds | 4,419,150 | 4,409,150 | 10,000 |
| Transfers to Funds | (641,000) | (636,000) | (5,000) |
| Net Transfers | 3,778,150 | 3,773,150 | 5,000 |
| EXCESS NET OF TRANSFERS | (305,040) | (352,361) | 47,321 |
| UTILITY FUND | | | |
| Total Revenues | 18,343,069 | 17,666,949 | 676,120 |
| Total Expenditures | 14,944,460 | 14,498,960 | 445,500 |
| Net Excess | 3,398,609 | 3,167,989 | 230,620 |
| Net Transfers and non-oper. | (3,390,759) | (3,402,323) | 11,564 |
| Excess net of transfers | 7,850 | (234,334) | 242,184 |

SANITATION AND SEWER FUND

| | | | |
|--|-----------|-----------|-----------|
| Total | | | |
| Revenues | 2,701,816 | 2,646,500 | 55,316 |
| Total Expenses | 3,081,642 | 3,225,953 | (144,311) |
| Net Excess | (379,826) | (579,453) | 199,627 |
| Net Transfers/non- operating expenses | 831,918 | 705,488 | 126,430 |
| Excess net of transfers and non-operating | 452,092 | 126,035 | 326,057 |

A motion to accept the financial statement was made by Mr. Fontenot, seconded by Mr. Stephens, and voted unanimously in favor.

Mayor Grizzaffi made the following councilmatic commission appointments:

| | |
|---|--|
| Archives Commission | James Fontenot |
| Board of Adjustments (ex-officio) | Mark Stephens Lou Tamporello |
| Cemetery Committee | Ron Bias Lou Tamporello |
| Convention, Culture & Tourism | Tim Hymel Louis J. Tamporello, Jr. |
| Electrical Examining Finance Committee | Mark Stephens James Fontenot Tim Hymel |
| Health Insurance | Ron Bias Tim Hymel |
| Historic District | Mark Stephens |
| Image Commission | Mark Stephens |
| Library Commission | Louis J. Tamporello, Jr. |
| Planning & Zoning | Tim Hymel Louis J. Tamporello, Jr. |
| Plumbing Board | Ron Bias James Fontenot Tim Hymel |
| Recreation & Parks | Ron Bias Tim Hymel |
| Wharf Commission | Lou Tamporello |

A motion to concur in these appointments was made by Reverend Bias, seconded by Mr. Tamporello, and voted unanimously in favor.

The next matter on the agenda was the Morgan City Harbor & Terminal District appointments. Mayor Grizzaffi offered the name of Mr. Adam Mayon for appointment to the board and Mr. Tim Matthews, Sr. for reappointment to the board. A motion to concur in the appointments was made by Mr. Fontenot, seconded by Reverend Bias, and voted unanimously in favor. Mr. Mayon addressed the Council and thanked them for giving him the opportunity to serve on this important board.

Mr. Oscar Boudreaux, Engineer with Environmental Engineering Services addressed the Council regarding the Myrtle Street Gravity Sewer Line Upgrade bid tabulation, whereupon,

Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 17-04

BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the base bid plus alternate number one of PM Construction & Rehab, LLC of Pasadena, Texas, for furnishing all labor, materials, equipment, etc., for the Myrtle Street Gravity Sewer Line Upgrade project in the amount of ONE HUNDRED FORTY SIX THOUSAND SIX HUNDRED SEVENTEEN DOLLARS and FIFTY CENTS (\$146,617.50)

being the least and most responsible bid received, be and the same is hereby accepted and awarded to PM Construction & Rehab, LLC.

BE IT FURTHER RESOLVED, etc., that the Mayor, be and he is hereby authorized, empowered, and directed to execute a contract with said PM Construction & Rehab, LLC. for and on behalf of and in the name of said Municipal Corporation, for furnishing all labor, materials, and equipment for the Myrtle Street Gravity Sewer Line Upgrade, Morgan City, Louisiana.

BE IT FURTHER RESOLVED, etc., that the contract shall be filed with the Clerk of Court and Ex-officio Recorder of Mortgages for the Parish of St. Mary, State of Louisiana, for recordation in the mortgage records of said parish, hereby ratifying and confirming his act or acts in the premises.

Mr. Hymel seconded the motion.

The vote thereon was as follows:

| | |
|---------|---|
| AYES: | Tamporello, Hymel, Bias, Fontenot, Stephens |
| NAYS: | None |
| ABSENT: | None |

The resolution was therefore declared approved and adopted this 24th day of January, 2017.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/Debbie Harrington
Debbie Harrington
Clerk

Mayor Grizzaffi stated that each year an engagement letter had to be submitted to the state for our auditing firm, whereupon,

Mr. Hymel offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 17-05

WHEREAS, the firm of Kolder, Champagne, Slaven and Company, LLC submitted an agreement letter for the examination of the financial statements of the City of Morgan City for the year ending December 31, 2016, and

WHEREAS, said agreement letter must be approved by the Louisiana Legislative Auditor,

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the Mayor, be and he is hereby authorized, empowered, and directed to execute the letter agreement between the City and Kolder, Champagne, Slaven

and Company, LLC for the purpose of conducting an examination of the City's financial statements for the year ending December 31, 2016.

Mr. Tamporello seconded the motion.

The vote thereon was as follows:

AYES: Hymel, Tamporello, Bias, Fontenot
NAYS: None
ABSENT: None
ABSTAIN: Stephens

The resolution was therefore declared approved and adopted this 24th day of January, 2017.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

Mayor Grizzaffi stated that the February Council meeting fell on Mardi Gras day, whereupon,

Reverend Bias offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 17-06

WHEREAS, the February 2017 council meeting falls on February 28, 2017, Mardi Gras Day; and

WHEREAS, children are out of school for this holiday and many families take vacations at this time, and

WHEREAS, from past experience it has been determined to be within the best interest of the city to change this council meeting date,

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that February 2017 council meeting be changed as follows:

February 28, 2017 meeting changed to February 21, 2017

Mr. Fontenot seconded the motion.

The vote thereon was as follows:

AYES: Bias, Fontenot, Hymel, Stephens, Tamporello
NAYS: None
ABSENT: None

The resolution was therefore declared approved and adopted this 24th day of January, 2017.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

Mayor Grizzaffi stated that the cooperative endeavor agreements for the Capital Outlay projects had to be amended due to monies being deobligated. He needed resolutions to authorize his signature on the three: Lake End Park Cabins, Water Plant Improvements and LA Hwy 70 Drainage projects, whereupon,

Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 17-07

WHEREAS, the City of Morgan City and the State of Louisiana Department of Natural Resources have signed a Cooperative Endeavor Agreement for the Lake End Parkway Cabins, Planning and Construction; and

WHEREAS, the funding has been updated to reflect any bond sales as well as identifying the current Act in which funds have been appropriated.

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the Mayor is hereby authorized, empowered and directed to execute an Amendment to the Cooperative Endeavor Agreement between the City of Morgan City and the State of Louisiana, Division of Administration for the Lake End Parkway Cabins, Planning & Construction.

Reverend Bias seconded the motion.

The vote thereon was as follows:

AYES: Tamporello, Bias, Fontenot, Hymel, Stephens
NAYS: None
ABSENT: None

The resolution was therefore declared approved and adopted this 24th day of January, 2017.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 17-08

WHEREAS, the City of Morgan City was awarded a Capital Outlay appropriation from the State of Louisiana, Division of Administration, Office of Facility Planning & Control, for the purpose of Water Plant Improvements, Planning & Construction; and

WHEREAS, due to actions taken during the 2016 Second Extraordinary Legislative Session there was a change in funding for the project; and

WHEREAS, an Amendment to the Cooperative Endeavor Agreement must be executed.

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the Mayor be, and he is hereby authorized and empowered to execute the Amendment to the Cooperative Endeavor Agreement between the State of Louisiana, Division of Administration the City of Morgan City for the Water Plant Improvements, Planning & Construction.

Reverend Bias seconded the motion.

The vote thereon was as follows:

| | |
|---------|---|
| AYES: | Tamporello, Bias, Fontenot, Hymel, Stephens |
| NAYS: | None |
| ABSENT: | None |

The resolution was therefore declared approved and adopted this 24th day of January. 2017.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

Mr. Tamporello offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 17-09

WHEREAS, the City of Morgan City was awarded a Capital Outlay appropriation from the State of Louisiana, Division of Administration, Office of Facility Planning & Control, for the purpose of LA Highway 70 Drainage Improvements, Planning and Construction; and

WHEREAS, due to actions taken during the 2016 Second Extraordinary Legislative Session the lines of credit for this project we not reauthorized; and

WHEREAS, an Amendment to the Cooperative Endeavor Agreement must be executed.

NOW THEREFORE BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the Mayor be, and he is hereby authorized and empowered to execute the Amendment to the Cooperative Endeavor Agreement between the State of Louisiana, Division of Administration the City of Morgan City for the LA Highway 70 Drainage Improvements, Planning and Construction.

Reverend Bias seconded the motion.

The vote thereon was as follows:

AYES: Tamporello, Bias, Fontenot, Hymel, Stephens

NAYS: None

ABSENT: None

The resolution was therefore declared approved and adopted this 24th day of January, 2017.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

The next matter on the agenda was declaring air packs no longer needed surplus.. The fire department had some air packs that were reaching their expiration dates but still would be useful for training purposes. They would have to be declared surplus in order to be donated to the LSU Firefighters Training Institute, whereupon,

Mr. Stephens offered the following Resolution, who moved for its adoption.

RESOLUTION NO. R: 17-10

BE IT RESOLVED, by the City Council, the governing authority of the City of Morgan City, that the items shown on the attached list are hereby declared surplus and no longer needed:

BE IT FURTHER RESOLVED, etc., that said items be donated to LSU Fire & Emergency Training Institute in accordance with the requirements of the City and the State of Louisiana.

Reverend Bias seconded the motion.

The vote thereon was as follows:

AYES: Stephens, Bias, Fontenot, Hymel, Tamporello

NAYS: None

ABSENT: None

The Resolution was therefore declared approved and adopted this 24th day of January, 2017.

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor

ATTEST:

/s/ Debbie Harrington
Debbie Harrington
Clerk

The first reading on the Surplus and Sale of Property ordinance was the next matter on the agenda. This was a first reading and no definitive action was necessary.

The first reading on the Acceptance of the Flood Insurance Study and Flood Insurance Rate Maps ordinance was opened. This was a first reading and no definitive action was necessary.

The first reading on the Line of Credit ordinance was opened. This was a first reading and no definitive action was necessary.

Mayor Grizzaffi stated that volunteers were needed to serve on the various committees throughout the City and he was in the process of getting a list together of the committees with vacancies.

There being no further business, a motion to adjourn was made by Reverend Bias, seconded by Mr. Fontenot and voted unanimously in favor.

/s/ Debbie Harrington
Debbie Harrington
Clerk

/s/ Frank P. Grizzaffi, III
Frank P. Grizzaffi, III
Mayor